

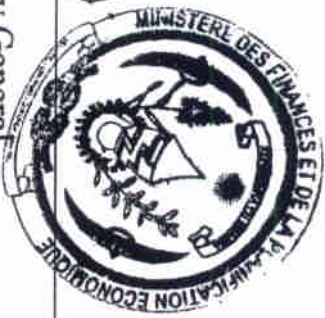


XVIII Development Partners Coordination Group Meeting

Meeting Minutes and List of Attendees

held on 8 November 2004, at 10:00

at the Ministry of Finance and Economic Planning
Kigali, Rwanda



Secretary General

Ministry of Finance and Economic Planning
Government of the Republic of Rwanda

Resident Representative

United Nations Development Programme
Kigali, Rwanda

15 DEC. 2004

Date

06. Dec. 2004

Date

Subject / Speaker	Content	Responsibility	Highlights
Agenda Item 1 – Review and Adoption of Minutes			
Mr. Gatete (SG, MinEcoFin)	<p>Recommended that following review and adoption of minutes, a system is developed for signing and filing minutes for record.</p> <p>Input was requested page by page for the minutes of the last DPCG meeting.</p> <p>Minutes state that PRS Progress Report was due out in October 2004, is it available yet?</p>	MinEcoFin / UN	DPCG secretariat to develop system to formalize minutes
Mr. Schroeder (DCM, German Embassy)	<p>PRS Progress Report will be on the agenda, and this comment will be taken into consideration during this presentation.</p> <p>[No more comments were made on the agenda, and minutes were adopted by the DPCG.]</p> <p>[Mr. Gatete asked whether or not there were any issues not reflected in the current meeting's agenda. There were none.]</p>		
Agenda Item 2 – Report Backs			
Agenda Item 2.a – Regional Integrated Framework Workshop			
Mr. Gaperi (SG, MINICOM)	<p>IF Workshop is short title for technically related trade assistance.</p> <p>This process was requested by least developed countries to see how trade can be mainstreamed in a number of development plans & how trade can be used not only to fight poverty but also to create wealth (especially important for Rwanda).</p> <p>At the international level, it is an initiative coordinated by 6 agencies: the World Bank, UNDP, World Trade Organization, UNCTAD, International Trade Center, and the IMF. In addition, there are a number of other agencies supporting this process: the EU, countries like the US and UK.</p> <p>First trial for this process was in 1997, but revisions were made to the process because of inadequacies. A revised process was established in 2001 following inputs from the first trial.</p>	MINICOM	

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	<p>A number of countries have participated to date. Some have been very successful; for example, in mainstreaming trade into the PRSP and development plans (Cambodia, Guinea, Madagascar). A number of countries have asked to join the initiative, Rwanda being one of them.</p> <p>At the national level, there are two groups involved. First, the Steering Committee is made up of 18 representatives from different areas that affect trade (private sector, academia, and major public institutions) which has been running for the last month or so. Second, the National Secretariat is coordinated by a focal point (in this case, SG from MINICOM) with help from four other officials.</p> <p>The process of the DTIS (Diagnostic Trade Integration Studies) has identified a number of sectors to be focused on by both national and international consultants. The process commenced today and identified the following priority areas: quality standards; agriculture, tourism, energy, ICT, and more to be looked into.</p> <p>The idea is to consolidate the studies to integrate into the PRSP and other development plans to follow. The term for this is “trade mainstreaming”, which in colloquial language refers to integration of trade-related issues into existing programs.</p> <p>The government wishes to implement the recommendations, but will need to approach major partners to get funding in order to guarantee these recommendations become reality.</p> <p>The core agencies, especially the IF facilitators, have a role in maintaining the link between partners & donors, and ensure resources are compiled to finance projects and initiatives identified. DFID is the IF Facilitator from the donor side in Rwanda.</p> <p>The Rwandan Government takes this initiative seriously and regards it as an opportunity to have all these processes worked on together. This process should lead to less duplication, and brings everyone to the same table.</p>		<p>Diagnostic Trade Integration Studies commenced: 8 Nov 04</p>
Agenda Item 2.b – PRS Progress Report			
<p>Mr. Rwamucyo (SPPMD, MinEcoFin)</p>	<p>Last DPCG meeting, the topic of finalizing putting together comments from the Validation Workshop was discussed.</p> <p>MinEcoFin now has a draft Progress Report, waiting for final approval from relevant</p>	<p>MinEcoFin, SPPMD</p>	<p>Follow-up requirement on PRS Progress</p>

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<p>From Q&A Session after all report backs</p>	<p>Government authorities (has been forwarded to Cabinet) and then will then be published.</p> <p>Mr. Schroeder (German Embassy) – When will the PRS Progress Report will be available for donors?</p> <p>Mr. Rwanucyo – Because the cabinet has not seen or approved the report, it shouldn't be distributed at this time. There is a draft, and the final report will be distributed to donors after the Cabinet has approved the report. Once approved, the report will be in two languages, as well as all the documents at the DPM. In fact, the cabinet is meeting this Wednesday, so we can make appropriate changes by the next day.</p> <p>Mr. Schroeder – I was just thinking about our colleagues coming for the DPM.</p> <p>Mr. Gatete – We are taking this consideration very seriously and will forward as soon as possible.</p>		<p>Report Cabinet approval. Once approval received, requirement to forward to donors.</p>
<p>Agenda Item 2.c – African Peer Review Mechanism</p>			
<p>Mr. Gatete</p>	<p>Since our last meeting, one major meeting took place for the African Peer Review National Commission to establish where we are in review process. Focus on four areas:</p> <ul style="list-style-type: none"> o Democracy and good political governance o Social Economic Development o Corporate Governance o Economic Governance and Management <p>The Commission was assisted by technical review teams that identified the gaps in content which need to be addressed in order to put the whole package together.</p> <p>A meeting was held last month to make sure nothing is missed: work to be done at technical level, putting together references, compiling justifications and ironing out details.</p> <p>Decisions were made on how the review process will need the full attention of these different organizations. The wish is to detach these organizations so that they may work full time on the process.</p> <p>November 16th, the Commission will hold another meeting to make sure all has been included and to prepare for National Workshop Conference (suggested date of November 26th). To ease</p>	<p>MINNECOFIN</p>	

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From Q&A Session	<p>time for publication due to the need to present all documents in two languages, the publication will be posted on the website.</p> <p>Preparations are underway for the African Peer Review Panel Meeting to take place in Algiers on the 20th & 21st of November in Algiers. This will be great opportunity to share experiences; countries like Mauritius & Kenya have had different approaches, and we wish to learn best practices from each other. UNDP is financially supporting this initiative. The 10 countries will be writing a report and sharing their experiences.</p> <p>Mr. Francis Gatete (UNDP) – The highlights Mr. Gatete is presenting are captured in the Quarterly Newsletter. The first issue proved very successful and will be reproduced with the second issue in about a week's time. Should be distributed to this group.</p> <p>Mr. Gatete – Important to be well informed of this process in Rwanda.</p>		<p>APR Commission Meeting: 16 Nov 04</p> <p>National Workshop Conference: 26 Nov 04 (suggested date)</p> <p>African Peer Review Panel Meeting: 20-21 Nov 04 in Algiers</p> <p>Quarterly Newsletter to be distributed</p>
Agenda Item 3 – Updates on preparations for the Energy/Water Conference and GOR-Development Partners Meeting			
Mr. Gatete	<p>In regards to logistics, MINECOFIN has a team preparing for the conference which has moved very fast in terms of organization. Following a review at the Cabinet meeting, it was found that meetings were taking place at the same time as the planned dates for the DPM. Conflicting schedules, including the Minister of Finance and Economic Planning himself.</p> <p>The Cabinet agreed that the DPM should be postponed to the 8th, 9th, and 10th of December. This is unfortunate, but sometimes these things are out of their control which left them with no choice. The Minister is writing another letter today postponing the meeting.</p> <p>At the last planning meeting to discuss agenda items, the following changes were adopted:</p> <ul style="list-style-type: none"> ○ Item on "Great Lakes Conference" was accepted ○ Item on "Donor Coordination & Harmonization Alignment" was accepted ○ Item on "NEPAD review mechanism" was accepted ○ The issue of Human Rights will be discussed under Governance sector 	MINECOFIN	<p>DPM Postponed: NEW DATE is 8-10 December 2004</p> <p>Letter from Minister due-out</p>
Agenda Item 3.a – Format for preparations for the GOR-Development Partners Meeting			
Mr. Gatete	<p>By the 20th of November, all logistics for the DPM should be in place. Last Monday, Ministers chairing different clusters discussed papers to be presented on Energy &</p>	MINECOFIN	

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	<p>Water at the DPM. They agreed on how to present and how quickly it should be done. Ministers were told to meet with their colleagues to share the format (with modifications).</p> <p>Six questions were listed that should be answered, which focused on these issues:</p> <ul style="list-style-type: none"> o What coordination arrangements have been implemented since the last DPM? o How can these coordination arrangements improve? o What are the challenges of these coordination arrangements? o What have been the major challenges in the sector? o What are the major upcoming challenges in the sector? o How can the donor community help address these challenges? <p>The Ministers asked that sectoral issues are raised as well. What are the key issues in each cluster? They want consistency with PRSP and development plans. Government colleagues should work together with development partners.</p> <p>Last weekend, a meeting was held with all the presenters to discuss progress since the target they set was today. New deadline to provide input is now on Wednesday, and the papers must be short.</p> <p>Agreement was reached on the DPM presentations: 15 minutes long; discussions will provide clarifications; two chairs (government + donor facilitators) as well as other members of the clusters may provide more clarifications. Key areas will be identified where the GOR needs donors to give more emphasis. Minister will give an overview, donor facilitator will also make a statement; a government official will present on behalf of everyone. This official should not be from the main government ministry (but should be able to complement the discussion). Appropriate ministers should be providing this guidance in clusters.</p> <p>Papers should be finalized by the end of the week. UNDP will facilitate translation of papers and other DPM documents. Clusters should meet again to approve papers and send to the Cabinet for approval and/or inputs. Once the papers come back from Cabinet, the clusters should amend paper the next day (tight schedule) to provide a final paper. All documents must be ready to distribute by Friday, 19 November 2004. Should have the option of emailing electronic versions and post on websites.</p>		<p>Deadline to provide input on papers is now 10 Nov 04</p> <p>Order of DPM presentations</p> <p>DPM guidance to be provided in clusters</p> <p>UNDP to facilitate translation services</p> <p>Clusters should meet to approve papers</p>

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<p>Mr. Rwamucyo</p> <p>Q&A Session</p>	<p>Emphasized that participating partners should have input and should be prepared to do so.</p> <p>Question: Ms. Muenzenmeier (Director, SDC) – What are the main objectives of the DPM: financing? Confirmation? What are the overall goals?</p> <p>Answer: Mr. Gatete – We have a document outlining decisions and objectives and the history of the DPM. UNDP can send out to all DPCG members, in fact photocopies of paper were handed out during meeting. The PRSP is the framework through which everything should be integrated, all decisions should be consistent with the PRSP. There is a need for a joint effort in monitoring how the PRSP is implemented, and the DPM is a tool for deciding how we (GOR and Dev Partners) are doing in keeping in line with the PRSP and monitoring this evolution. In addition, there is a need to monitor the financing of the PRSP, what has been done, and what have been the challenges. Financing organizations should be informed of the challenges faced. Although the last DPM agreed on the general idea of clusters, we wish to clarify guidelines for the clusters this time.</p> <p>Question: Ms. Muenzenmeier – Still waiting for cabinet paper that defines clusters. When is this due-out?</p> <p>Answer: Mr. Gatete – Everytime we finish this paper to go to cabinet, we have new ideas. The plan now is to wait until after the cluster presentations to form the new guidelines. If current paper is used, it may not be addressing challenges of each cluster that will be presented at DPM.</p> <p>Question: Mr. Maguire – This exercise is good for coordination & alignment. But suggest a separate session on progress and development in aid coordination? These issues will come up through sectoral aspects, but a separate session on this towards the end of the two days may be good.</p> <p>Answer: Mr. Gatete – This suggestion has been accepted, as I said. Will work with all of you to come up with paper for this. An updated agenda was not yet been drafted, so the copies you have do not have the accepted modules included yet.</p> <p>Question: Mr. Maguire – There is a need to arrive to conclusions, need to clarify where</p>		<p>DEADLINE for all DPM documents: 19 November 2004</p> <p>Paper on DPM decisions & objectives to be distributed electronically by UNDP</p> <p>DPM to clarify guidelines for clusters</p>

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	<p>harmonization efforts are good and where they need improvements.</p> <p>Answer: Mr. Gatete – These are technical aspects, we agreed on general principles. Don't know if we can go into details.</p> <p>Answer: Mr. Noudelhou (UNDP) – Let me provide some clarification. The Government and development partners will have a chance to discuss these issues when preparing the presentations for the DPM. This is just an element to discuss, but will not be the end result. Key recommendations and commitments will come out of these presentations. The same applies to donor harmonization that has been added as an agenda item.</p> <p>Answer: Mr. Gatete – This touches on all the clusters, for budget support and non-budget support donors. Should be looking at the big picture. Good point and needs to be discussed.</p> <p>Suggestion: Ms. Smirl – May we convene a meeting between HARPP and BSHG to agree on this?</p> <p>Answer: Mr. Gatete – Yes, let's coordinate that for next week.</p> <p>Question: Mr. Tocco (USADD) – Donors have been asked to make a statement in the past. Facilitating donors will make a short statement, any guidelines, or work needed with counterpart Secretary Generals?</p> <p>Answer: Mr. Gatete – Will convene a meeting to agree on this between donors & Secretary Generals leading clusters. There will be space for donor statements, but will discuss to agree on when and how.</p> <p>Question: Ms. Muenzenmeier – What is objective of Energy Day? What should be the outcome of that day?</p> <p>Answer: Mr. Gatete – Water & Energy are key areas in which we need more people to participate. A proposal and strategy paper has been written, and the GOR is trying to address this issue head-on. Proposals exist in all areas: hydro power, methane gas, and other alternative sources of energy. This day is not limited to specialists. Encourage as many donors to attend as possible that can fit in the conference room. This day is open to everyone, and there is no requirement to be an expert.</p>		<p>UNDP to convene meeting between HARPP & BSHG to discuss DPM input on Aid Coordination</p> <p>MINECOFIN to convene meeting between SG and donor leads to discuss donor statements</p>

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	<p>Answer: Mr. Rwamucyo – The GOR is attempting to Highlight the major challenges and financing requirements to focus on the investment gaps in this area. Want to energize the partners that want to make a meaningful contribution to Rwanda.</p> <p>Question: Mr. Schroeder – Is the conference going to follow the same agenda? Or will you attempt to squeeze the issues in less days?</p> <p>Question: Mr. Gateete – The schedule is the same. It will last for 4 days, with the conference occurring from 8 to 10 December, followed by visits outside of Kigali on the Dec 11th. The last day, visitors want to go outside Kigali and see more of Rwanda.</p>		
<p>Comments made by Mr. Gateete on DPM made after cluster report backs</p>	<p>At next DPM, we need to regroup clusters where they are supposed to be. All DPCCG members are welcome to give input to this. There is a need to harmonize clusters with sector strategies, since they should all be implementing the same PRSP.</p> <p>Proposal to discuss how this will work for the whole year in the second week of January:</p> <ul style="list-style-type: none"> o Terms of Reference o Arrangements of Clusters o Development of plan to work in the same PRSP direction <p>Proposed next DPCCG meeting to happen before the DPM, due to all the work that needs to be done before the DPM and for any last minute items of clarification.</p> <p>[General consensus on meeting before DPM by whole DPCCG]</p>	<p>MINECOFIN / UNDP</p>	<p>Input welcome from DPCCG reps</p> <p>DPCG to convene meeting before DPM</p>
<p>Agenda Item 3.b – Updates on recent cluster meetings</p>			
<p>HIV/AIDS (Christophe Tocco, USAID)</p>	<p>The U.S. Government is the donor organization, because USAID is not the only USG government agency doing work on HIV/AIDS in Rwanda. The money is also coming through the US Department of Defense and the US Center for Disease Control.</p> <p>Worked on Terms of Reference. At next cluster meeting, the draft terms of reference should be ready to present.</p> <p>Discussed inviting umbrella NGO organizations to attend the cluster meetings.</p>	<p>MINISANTE / US Government</p>	<p>Update records to show US Government as lead donor</p>

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	<p>Discussed TOR for donor coordination study to look into HIV/AIDS.</p> <p>Discussed inputs to the DPM.</p> <p>Discussed the multiple request formats for information by CEPLEX & CNLS. Cluster agreed that there exists a need to ask for a standard format of asking for information.</p> <p>Next cluster meeting will be Dec 10th at TRAC Conference Room. New date will have to be proposed due to DPM postponement.</p>		<p>Follow-up: CEPLEX & CNLS to agree on standard format</p> <p>Follow-up: meeting change due to DPM</p>
<p>Private Sector (Andy Karas, USAID)</p>	<p>Last cluster meeting Focused on the Integrated Framework Workshop and preparations for the DPM. MINICOM is taking the lead for inputs to the DPM, and the cluster is ready to provide feedback and comments.</p> <p>Expect next meeting to be before the DPM.</p>	<p>MINICOM / USAID</p>	
<p>Rural Sector (Fulgence Nsengiyumva, SG MINAGRI)</p>	<p>Presentation was made in French :</p> <p>Mr. Nsengiyumva thanked the EC for their partnership.</p> <p>The cluster worked on the DPM paper that involves MINAGRI, MINALOC, MININFIRA, MINITERE.</p> <p>The issues of agriculture and livestock were raised as paramount issues to discuss. As well as:</p> <ul style="list-style-type: none"> ○ Augmenting productivity ○ Agricultural infrastructures and energy sources ○ Stock capacities ○ Environmental aspects ○ Aspects that are cross-sectoral and affect all organizations involved (need to be in the paper) ○ Youth and HIV/AIDS <p>The paper is supposed to be finalized today.</p> <p>MINAGRI is supposed to meet with the EC after the DPCG meeting to work on finalizing the</p>	<p>MINAGRI / EC</p>	

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<p>Good Governance (Mr. Hansen, UNDP)</p>	<p>paper and ironing out cluster issues.</p> <p>The governance cluster had its third cluster meeting on 28 October 2004.</p> <p>Four major points were discussed at the meeting:</p> <ul style="list-style-type: none"> ○ Agreed on task force for input into the DPM ○ Worked on Cluster TOR ○ Discussed the role of CEPEX and working relationship with MINALOC in terms of donor coordination ○ Local meetings at cell level to discuss socio-economic patterns that can be inputted to the participatory planning exercise <p>The task force has been constituted. Draft paper for the DPM was prepared, and the committee will finalize the paper with inputs (pending). The cluster terms of reference should be ready in about three weeks.</p> <p>There was a discussion on how to best ensure the value-added of a governance cluster because it is a cross-cutting issue, and not a sector as such. The consensus was that the cluster should be a platform for political dialogue, and that the sub-clusters should deal with the technical dialogue.</p> <p>In this regards, the relationship with the sub-clusters was raised. It may be advantageous to make the governance sub-clusters their own clusters:</p> <ul style="list-style-type: none"> ○ Public Sector Reform ○ Justice ○ Economic Governance ○ Media & Civil Society 	<p>MINALOC / UNDP</p>	
<p>Decentralization (Mr. Hansen, UNDP)</p>	<p>Two major points were discussed at the meeting:</p> <ul style="list-style-type: none"> ○ Framework of support to CDF ○ Framework of support to MINALOC <p>Presentation on CDF made by the Netherlands. Presentation on MINALOC made by UNDP.</p> <p>Still no cluster terms of reference. Need to setup a taskforce to make clear terms of reference.</p>	<p>MINALOC / Netherlands Embassy</p>	<p>Follow-up: TOR taskforce</p>
<p>Health</p>	<p>Cluster reviewed the TORs that had been prepared and finalized, and found that there needed to</p>	<p>MINSANTE</p>	

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(Mr. Heuts, Belgian Coop)	<p>be some amendments.</p> <p>The Minister of Health offered a few insights into his intentions and what issues he wished to address.</p> <p>The Secretary General presented the Health Strategic Plan, which is now in final version and has been adopted (Mr. Heuts has still not seen the plan)</p> <p>Cluster setup a separate working group meeting for inputs on the DPM. The group met with the SG and learnt about the preparations from the SG. The final agenda item was a presentation by Dr. Neils on the Human Development Sector solutions in Ethiopia (which Mr. Heuts found to be very interesting and applicable to Rwanda's situation).</p>	/ Belgian Cooperation	Health Strategic Plan finalized
Agenda Item 4 – Announcements			
Mr. Gatete (UNDP)	<p>NEPAD APRM trust fund that government has asked UNDP to setup is almost operational. NEPAD will revise project document, and should be ready in the next few days. Donors can start making their commitments real. Thank you DFID for the donation of 300,000 pounds to the trust fund.</p> <p>[Mr. Gatete thanked DFID as well, and ensured total accountability for these funds]</p>		NEPAD APRM Trustfund almost ready: Commitments welcome
Agenda Item 4.a – Announcement: Consultancy “Improving the Rwandan Development Budget”			
Mr. Maguire (Dep Head, DFID)	<p>Simon Grune to work for three weeks to make recommendations to GOR and donors on improvements around development budget. Ben Cropper (ODI Fellow) is the focal point to make appointments to identify information gaps (please make time for him).</p> <p>Looking to report at end of this year but not for DPM. Will be working report with ADB work on CEPEx.</p>	CEPEx / DFID	
Mr. Rwamucyo (SPPMD)	<p>Evaluation of general budget support in 8 countries, and spearheaded by 21 countries.</p> <p>Focus on general budget support has increased, very few evaluations have been done to assess shared experiences and best practices for better effectiveness in providing aid. 21 countries coordinating this and OECD DAC.</p>		

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	<p>Discussion on under what circumstances the GBS can be relevant. There are several different approaches that can be taken.</p> <p>Team of consultants already here to do the pilot phase of the study to come up with the report. Based on report recommendations in other countries, studies needed to be more focused.</p> <p>Therefore team of consultants were recruited and they are working since last week and will be here until next week. Would be good to have workshop on Thursday (budget-support donors & non-budget support donors), starting at 1400 and for no longer than 2 hours. Following workshop, officially present major objectives and how process will be conducted. At this point the team can present their preliminary findings and have an opportunity to share ideas.</p> <p>The evaluation organization is made-up of:</p> <ul style="list-style-type: none"> ○ Steering Group composed on 21 countries (bringing together donor countries) to oversee the entire study ○ Management Group is composed of DFID (chair), EC, SIDA ○ Country Reflection Groups (Country Steering Committee) is structured in two session: Government team and donor team (match will be made through the BSHG) <p>This workshop will be an opportunity to bring all these groups together.</p>		<p>Workshop on Thursday, 11 Nov 04 at 1400</p>
<p>Ray Purcell (GBS Evaluation)</p>	<p>Has briefing on methodology to work with. The methodology is a log frame with application against 5 sets of analyses.</p> <p>Five dimensions are:</p> <ul style="list-style-type: none"> ○ Macro effects ○ Partnership effects ○ Institutional analysis ○ Public Finance Management ○ Poverty Dimension <p>First round is for two weeks. There will be a follow-up round in February to go into more depth.</p> <p>Thursday workshop is open event, and the focus on gaining insights and provide preliminary feedback on these impacts.</p>		

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	[Mr. Gatete asked that info about workshop be provided to Lisa for dissemination]		

List of Attendees

1	Mr. Wolfgang Ahrens	Secondary Rep	Chief Technical Advisor	GTZ - German Agency for Technical Cooperation	wolfgang.ahrens@gtz.de
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